



I have made the course organiser and tutor/ assessors aware of any reasonable adjustments required in relation to assessment and examinations and have provided evidence of my needs

- I confirm that the evidence which will be submitted by me is wholly my own work
- I confirm that I have read, understood and abide by all policies outlined within the Scottish Swimming Education [Policies and Operation manual](#) including but not restricted to:
  - Assessments and reassessments
  - Reasonable adjustments
  - Equal Opportunities
  - Malpractice and sanctions
  - Complaints and appeals
  - Data Protection
- I confirm that I have read, understood and will abide by the Scottish Swimming teacher/ coach code of conduct and code of Ethics (see [appendix 1](#))
- I acknowledge that I am aware of, have read and agreed to abide by the Scottish Swimming Child protection procedures and the current version of the Code of Ethics. In particular I understand that any contravention by me if any of the provisions of these Procedures and code may give rise to a complaint being made against me under the SASA Judicial Laws and/or may give rise to the suspension or withdrawal of any certificate that I may have been awarded by or via the training provider (available [here](#) and [here](#))
- \*\*If applicable in future, I give permission for my personal details to be forwarded by the centre to SQA for registration and data entry purposes and I understand that the centre may receive or open correspondence from SQA on my behalf.
- I confirm that I have read and understood the specific SSTQ course syllabus detailing the content and structure of the qualification I am undertaking (available [here](#))
- I understand that all assessment feedback will be provided electronically via the HIVE Learning system
- I understand that I have access to all HIVE Learning guidance notes and tutorial videos at any point throughout my training and that I have access to additional technical support from the Scottish Swimming Education team and HIVE Learning support team.



**DECLARATION:** I agree to abide by the above principles and understand that any breaches of the code will be dealt with in accordance with SASA judicial laws. I understand that a breach may result in removal of my licence.

## **Appendix 1**

### **Teacher / Coach Code of Conduct**

I agree to:

- Consider the wellbeing and safety of athletes/participants before the development of performance.
- Develop an appropriate working relationship with athletes/participants, based on mutual trust and respect and promote respect for the ability of opponents as well as for officials and fellow coaches/teachers.
- Always promote the positive aspects of the sport (e.g. fair play)
- Make sure all activities are appropriate to the age, ability and experience of those taking part.
- Encourage athletes to value the performance and not just results.
- Hold the appropriate, valid qualifications and insurance cover.
- Never consume alcohol immediately before or during training or events.
- Never condone rule violations, rough play or use of prohibited substances.
- Display consistently high standards of behaviour and appearance, dressing suitably and using appropriate language at all times whilst involved in coaching/teaching activities.
- Follow all guidelines laid down by the governing body and the club.
- Never exert undue influence over athletes/participants to obtain personal benefit or reward.
- Encourage and guide athletes/participants to accept responsibility for their own performance and behaviour.
- Follow the advice of a physician (doctor, physio, psychologist etc.) when a performer is injured.
- Make a personal commitment to keep yourself informed of sound coaching/teaching principles and the principles of growth, development and learning of children.
- Ensure that the equipment and facilities meet safety standards and are suitable for training.
- Abide by Scottish Swimming's Social Media Guidelines.

**Sanctions:** Breaches of the coach & teacher code of conduct will be dealt with in accordance with the relevant disciplinary procedures.